

**The University of Texas MD Anderson Cancer Center  
School of Health Professions Radiation Therapy Program  
Applicant Worksheet  
Academic Year 2015**

**Read this first!**

- Admission to the program is highly competitive
- You are encouraged to review the website and online videos and incorporate the recommendations to make your application as strong as possible.
- We recommend that you check off each item on this worksheet as you complete it.
- This worksheet is for your use; you do not need to return it as part of your application packet.
- Courses listed below are identified using the Texas Common Course Numbering System [www.tccns.org](http://www.tccns.org)

***Instructions: Enter the completion date for each requirement listed.***

**A. PREREQUISITE ACADEMIC COURSEWORK – All prerequisite coursework must be completed prior to starting the program.**

**Students with all prerequisite course work completed by April 1<sup>st</sup> will be given priority in the selection process.**

- ✓ **Minimum overall GPA for admissions is 2.5**

Additional details are provided in the School of Health Professions online catalog. Go to [www.mdanderson.org/shp](http://www.mdanderson.org/shp) and enter the search term “Texas Core Curriculum.”

Completion of recommended courses is optional but will reflect favorably on your application.

<b>Date of completion</b>	<b>Description of Requirement</b>
	<p><b>1. Communication (English rhetoric/composition): 6 hours</b> ENGL 1301, ENGL 1302, ENGL1311, ENGL 1312, ENGL 2311, ENGL 2314, ENGL 2315, or equivalent</p> <p><i>Basic communication proficiency skills acquired during introductory courses. This includes competency with grammar, writing, speaking and listening/comprehension.</i></p>
	<p><b>2. Mathematics: 3 hours</b> Pre-calculus or higher</p>
	<p><b>3. Life and Physical Sciences: 16 hours</b> Courses must include: <input type="checkbox"/> Anatomy and Physiology I (4 hours)</p>

	<input type="checkbox"/> Anatomy and Physiology II (4 hours) <input type="checkbox"/> Physics I (algebra based 4 hours) <input type="checkbox"/> Physics II (algebra based 4 hours)
	<b>4. Language, Philosophy and Culture: 3 hours</b> Recommended course: Philosophy and Critical Thinking  Courses in Literature, Philosophy, Modern or Classical Language/Literature
	<b>5. Creative Arts: 3 hours</b> Courses in Arts, Dance, Music Appreciation, Music, Drama or equivalent
	<b>6. American History: 6 hours</b> HIST 1301 United States History I HIST 1302 United States History II
	<b>7. Government/Political Science - 6 hours</b> GOVT 2305 Federal Government GOVT 2306 Texas Government Or GOVT 2301 American Government I GOVT 2302 American Government II
	<b>8. Social and Behavioral Sciences: 3 hours</b> Courses in anthropology, economics, criminal justice, geography, psychology, sociology, social work or equivalent
	<b>Additional Recommended Courses:</b> Introduction to Sociology in Healthcare Interpersonal Communication

**B. ONLINE APPLICATION FORM– Must be completed by April 1**

<b>Date of completion</b>	<b>Description of Requirement</b>
	<b>1. Prepare your essay. Check to make certain:</b> ⇒ Essay is focused, on-topic and tailored to Radiation Therapy discipline ⇒ Essay is free from spelling and grammatical errors ⇒ Essay clearly communicates why you should be selected for the Radiation Therapy program ⇒ Essay is well written and concise. ⇒ Limit your essay to no more than 500 words.
	<b>2. Complete all sections of online form (link on <a href="#">UT Health Science Center program application</a> website.)</b>
	<b>3. Proofread application form and electronically sign it.</b>

**4. Note account access information provided with confirmation from registrar's office**

**C. PROFESSIONAL RECOMMENDATIONS – Must be received by April 1**

<b>Date of completion</b>	<b>Description of Requirement</b>
	<b>1. Identify three professional references</b> Identify three individuals that can provide an appropriate <b>professional</b> recommendation. Examples of suitable individuals include instructors, professors, employers and supervisors. Do not submit personal references such as family, friends and clergymen.
	<b>2. Download the recommendation form using the link below and distribute to your recommenders.</b>  <b>Recommendations must be written on the official form. Letters, emails, etc. will not be considered.</b>  <a href="#">Recommendation Form</a>
	<b>3. Verify that Recommendation #1 has been received by registrar's office</b> (check online account using procedure provided by registrar's office).
	<b>4. Verify that Recommendation #2 has been received by registrar's office</b> (check online account using procedure provided by registrar's office).
	<b>5. Verify that Recommendation #3 has been received by registrar's office</b> (check online account using procedure provided by registrar's office).

**D. TRANSCRIPTS – Must be received by April 1**

- ✓ Official copies of a transcript from all colleges and universities you have attended should be sent electronically (preferred) or mailed to:

UTHSC-H  
Office of the Registrar, UTC-2250  
7000 Fannin Street  
Houston, Texas 77030

**When possible, request your transcripts be sent electronically.**

Date of completion	Description of Requirement
	1. REQUEST official transcript from _____ (name of school) .
	2. REQUEST official transcript from _____ (name of school) .
	3. REQUEST official transcript from _____ (name of school) .
	4. Verify registrar has RECEIVED official transcript from _____ (name of school). Check online account using procedure provided by registrar's office.
	5. Verify registrar has RECEIVED official transcript from _____ (name of school). Check online account using procedure provided by registrar's office.
	6. Verify registrar has RECEIVED official transcript from _____ (name of school). Check online account using procedure provided by registrar's office.

**E. CLINICAL SITE VISIT – All forms must be submitted and the clinical site visit completed by April 1**

- ✓ Clinical Site Visit may take place at MD Anderson Cancer Center or any site with a licensed radiation therapist.
- ✓ If site visit will occur at a facility other than MD Anderson, you must obtain pre-approval.

Date of completion	Description of Requirement
	1. Contact the Radiation Therapy Program office at (713) 792-3455 or by email at <a href="mailto:djwilliams@mdanderson.org">djwilliams@mdanderson.org</a> to schedule MD Anderson site visit or obtain pre-approval for alternate location.
	2. Complete all supporting forms:  a. <u>All applicants</u> must complete: <ul style="list-style-type: none"> <li>✓ Clinical Site Visit Request form</li> <li>✓ Site Visitor Profile</li> </ul> b. <u>Applicants scheduling their clinical site visit at MD Anderson Cancer</u>

	<p><b>Center</b> should also complete:</p> <ul style="list-style-type: none"> <li>✓ HIPAA form</li> </ul> <p><b><u>c. Applicants scheduling their clinical site visit at a location other than MD Anderson Cancer Center</u></b> should provide the following forms to the licensed radiation therapist on site and ask them to complete:</p> <ul style="list-style-type: none"> <li>✓ Site Information form</li> <li>✓ Clinical Site Visit evaluation form</li> </ul>
	<p><b>3. Send Clinical Site Visit Request Form, Site Visitor Profile, unofficial transcripts and location-specific forms to:</b></p> <p style="text-align: center;">Delores Whiteing-Williams, Clinical Site Visitor Coordinator  UT MD Anderson Cancer Center  Radiation Therapy Program, Unit 2  1515 Holcombe Blvd.  Houston, Texas 77030-4009</p>
	<p><b>4. Attend both days of your clinical site visit prior to the April 1 deadline</b></p> <ul style="list-style-type: none"> <li>✓ Two consecutive 8-hour days, for a total of 16 hours</li> <li>✓ Conservative business casual clothing required (no jeans, tee-shirts, shorts or tank tops)</li> <li>✓ Closed-toe shoes required (no sandals or flip-flops)</li> </ul>

**The most competitive applicants will be invited to continue the admissions process by participating in a personal interview with the Admission Committee.**

Applicants are ranked based on:

- Overall grade-point-average
- Prerequisite grade-point-average
- Educational history (degree earned)
- Completion of recommended courses
- Professional recommendations
- Clinical Site Visit evaluation
- Essay
- Interview

**Individuals that do not receive an invitation to continue with the admissions process are encouraged to address any deficiencies in their applications and reapply to the Radiation Therapy program in the future.**